

## Board Meeting Minutes - 4/2/2024

### Attendance:

Michellia Wilson, Library Director

Anna Eaton, Chair

Mike Bennett

Bill Ellis

Melissa Lawrence

Amanda Mansfield

Amy Orr

Lynn Shores

Anna Eaton called the meeting to order and it began at 5:30 PM. Minutes were read by Amanda Mansfield from previous meeting (March 4, 2024). Bill Ellis motioned to accept the minutes, and they were approved by the board. Printed agendas for the meeting were provided by Michellia Wilson.

### **TREASURER REPORT**

The treasurer report was provided. After discussion, it was decided by the board that Marsha Hatley would be invited to the next board meeting to explain the financial statements in more detail.

### **REGIONAL REPORT**

There was no regional report, as the regional library representatives were unable to attend.

### **LIBRARY DIRECTOR REPORT**

- **Update on Reconstruction.** Construction complete; need help setting back up and shelving books; regional library will assist. The board discussed reopening and determined to reassess at May meeting.

### **COMMITTEE REPORTS**

None

### **COMMENTS FROM THE PUBLIC**

None

## **UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

- **Disaster Plan Policy.** An amendment was made to the policy for tornado emergencies. Instead of going to the Pentecostal church basement as Plan A, patrons and employees should go to Gleason City Hall, which has a sturdy interior hallway. Bill motioned to amend the policy, Amanda seconded, and the board approved.
- **Social Media Policy and Consent Form.** A consent form was added to the social media policy for library events in which photos of children might be shared on social media. Bill motioned to approve the consent form, Mike seconded, and the board approved.
- **New Table/Rug for Children's Area.** The board looked at vendors for the table such as Wayfair and potentially having someone build or refurbish a table. Bill motioned to budget \$500 total for a children's table and give Michellia discrepancy on where to purchase. Anna seconded, and the board approved. After discussion, Mike motioned to table discussion on a rug, Amy seconded, and the board approved.
- **TOP Grant Submission.** Michellia will work to submit grant for up to \$20,000 with a 5% match to use for technology-related items such as hotspots.
- **Summer Program.** After discussion, and due to limited time, the board and Michellia agreed that an alternative summer program that included a one-day or one-night literature event would be more feasible. The board discussed giving away old books during the event then donating the leftover books to the Tiptonville library, who recently lost all their books due to water damage.

Anna motioned to adjourn, Bill seconded, and the board approved. The next board meeting will be held May 28, 2024 at 5:30 PM at the library.