

## CITIZEN PARTICIPATION PLAN

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The Northwest Tennessee Development District (NWTDD) and our partner communities are committed to increasing public participation and empowering of residents, especially those of low-to moderate-income and minority residents, to shape the future of the region.

**NWTDD** takes an active role in the citizen participation process by posting notices in local general circulation publications, conducting all grant related public hearings, recording meeting minutes, advocating for attendees, and submitting documentation on behalf of the grantee.

**Municipality** is responsible for posting public hearing notices in public areas and to cover costs associated with all public hearings. *(Choose at least 4 locations and complete form.)*

### CDBG: COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS

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The Community Development Block Grant (CDBG) Program provides annual grants on a formula basis to small cities to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities.

### PUBLIC COMMENT/PUBLIC HEARING OUTREACH

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Our community shall utilize public comment periods and public hearings to solicit meaningful citizen involvement in the development of the aforementioned strategic plans. Notification of Public Hearings will be given per HUD regulations, the Tennessee Open Meeting Act, TCA §8-44-101, and Title VI of the Civil Rights Act of 1964

Public meeting notices will be published two weeks prior to the date of the hearing in local general circulation publications within the region and posted at least 4 of the following public locations:

#### PUBLIC POSTING LOCATIONS (SUGGESTED)\*

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- ALL BRANCHES OF THE PUBLIC LIBRARY
- LOCAL PUBLIC UTILITY COMPANIES
- LOCAL PUBLIC HOUSING AUTHORITIES
- ALL POST OFFICES
- CITY HALLS
- COUNTY COURTHOUSE
- POLICE DEPARTMENTS
- COMMUNITY CENTERS
- SENIOR CENTERS
- LOCAL BUSINESSES
- GROCERY OUTLETS
- OTHER PUBLIC SPACES

#### ONLINE POSTING LOCATIONS (SUGGESTED)\*

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- MUNICIPALITY WEBSITE
- SOCIAL MEDIA
- EMAIL ANNOUNCEMENTS

\*CHOOSE at least 4 of the above listed locations and complete the PUBLIC NOTICE DISTRIBUTION FORM.