

GLEASON MEMORIAL LIBRARY MINUTES

July 28, 2026

PRESENT

Sydney Lawrence, Director
Jenny Gillihan, Regional Director
Katie Parr, Regional Services Coordinator
Amy Orr, Chair
Mike Stafford, Treasurer

Amanda Mansfield, Secretary
Melissa Lawrence
Andi Owen
Alicia Verdell

ABSENT

None

The meeting was held at the Gleason Memorial Library. Amy Orr called the meeting to order. Minutes from the previous meeting (May 26, 2026) were reviewed. Melissa made a motion to approve, Mike seconded, and the board approved.

TREASURER REPORT

A treasurer report was provided by Mike. Amy L. made a motion to approve, Melissa seconded, and the board approved. Mike also relayed to the board that the city will increase the maintenance of effort moving forward.

LIBRARY DIRECTOR REPORT

- **Summer Reading.** Sydney gave an update on the summer reading program, which was successful.
- **Library Crawl and Storybook Stroll.** Sydney and Jenny gave updates on these successful programs that Gleason participated in this year.

REGIONAL REPORT

- **Introduction of Regional Service Coordinator.** Katie Parr was introduced to the board.
- **Image Evaluations.** To be conducted every three years. It is time for this, and Sydney will attend a training.
- **Infosec Training for Sydney.** This is cybersecurity training for staff. Sydney will take part.
- **Annual Documents.** Discussed.
- **Upcoming Dates.** Discussed.

COMMITTEE REPORTS

None

COMMENTS FROM THE PUBLIC

None

OLD BUSINESS

- **Summer Reading.** Successful program this year.

NEW BUSINESS

- **Book Budget.** Sydney requested a budget from the city for book purchases. Melissa motioned to ask the city for \$2,400 per year for book purchases, Amy L. seconded, and the board approved. Sydney also requested an itemized budget from the city. Mike will help with the process.
- **Pest Control.** Sydney will check with the city regarding a Serval contract.

Amanda motioned for adjournment, Andi seconded, and the meeting was adjourned. The next board meeting will be held September 22nd at 5:30 PM at the Gleason Memorial Library.